

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, January 19, 2016

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Nicole Clune, Rick Schwartz, and Paul Enneking. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), and John Stechschulte (Fiscal Officer), Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Eric Adams (Evening Leader), Jared Mauch (Daily Standard), Brian Smith (Community Post), Logan O'Neil (Southwestern Auglaize County Chamber of Commerce), and David Friend (Police Chief).

Approval of Minutes: R. Schwartz and N. Clune motioned to approve the minutes from the regular meeting of January 5, 2016. Motion passed on four aye votes.

Craig Oldiges arrived at 6:32 pm.

T. Herkenhoff and P. Enneking motioned to excuse Curt Albers from the meeting. Motion passed on five aye votes.

ORDINANCES & RESOLUTIONS:

Sale of Land: H.A. Dorsten would like to purchase 2.574 acres of ground in the Industrial Park for industrial use. They would like to erect a building and have two potential companies wishing to locate there. T. Herkenhoff and C. Oldiges motioned for the 2nd reading of **Ordinance 16-01-01** designating public lands eligible for sale and authorizing the Community Improvement Corporation to sell the property. Motion passed on five aye votes.

Minster Area Life Squad: Last year the Life Squad, Jackson Township Trustees, and the Village of Minster revised the emergency services contract to entice current members and attract new members. The biggest need was to cover day shifts during the week. Mid-year the Life Squad decided they needed to hire a paid position to cover the weekday hours during the day. The Safety Committee and Township Trustees agreed to pay 60% of the paid position while the Life Squad would pay 40%. Of that 60%, the Village would pay 75% representing the number of runs in the Village as opposed to the Township. The contract is to be reviewed annually. The Safety Committee kept the amount paid to an active member to \$1,500.00 per year for "active" members but increased the amount by \$5,000.00 to pay for the portion of the paid position. The 2016 contract amount would be \$40,000.00 as opposed to \$35,000.00. N. Clune and R. Schwartz motioned for the 1st reading of **Ordinance 16-01-02** amending Ordinance 15-02-02 authorizing a contract for emergency services with the Minster Area Life Squad for a contract price of \$40,000.00. Motion passed on five aye votes.

COMMITTEE REPORTS:

Street Committee: The street committee met to discuss the installation of sidewalks on State Route 119. Don Harrod received an estimate from Choice One Engineering for installation on both sides of the road with some drainage of \$185,000.00. Of that figure approximately \$86,000.00 would be assessed to property owners. Tom Herkenhoff thought the issue was clearly not wanted after the

public meeting where the majority State Route 119 property owners objected to the project. Tom also heard objections from two residents opposed to the project. He suggested a bigger need would be for sidewalks to be installed from the pool to the Four Seasons Park on the north side of Seventh Street. Nicole stated there are sidewalks on the south side of Seventh Street but State Route 119 has no other options. She also said the speed limit is 45 mph and sidewalks are being requested by Rosebud and some SR 119 residents. Rick Schwartz asked if the county has been asked if they will participate and support for the properties located outside the Village. Don Harrod stated they have been contacted. He then said if Council would need to pass a resolution of necessity and assessment at a future meeting, hold additional public meetings and authorize engineering. Don will speak with Auglaize County Commissioners and Council will continue to discuss the issue.

OLD BUSINESS: None.

NEW BUSINESS:

Income Tax: Council reviewed the December 2015 monthly income tax reports of \$318,479.24 as distributed by the City of St. Marys Income Tax Department. The Village of Minster contracts with the City of St. Marys to administer the income tax collection for the Village. T. Herkenhoff and C. Oldiges motioned to approve the monthly income tax reports. Motion passed on five aye votes

Fire Department Turnout Gear: Chief Dues is asking council to seek bids for the purchase of new turnout gear for the Fire Department. The National Fire Protection Association (NFPA) has declared that turnout gear older than 10 years is no longer acceptable and must be replaced. The last time turnout gear was purchased was in 2005. That was purchased with a grant from the Fire Fighters Grant. Last year we re-applied for the grant but were turned down for the turnout gear. The estimated cost of 30 sets of turnout gear is \$75,000.00. R. Schwartz and N. Clune motioned to seek bids on the gear. Motion passed on five aye votes.

Police Cruiser: Police Chief David Friend discussed the need to replace the oldest cruiser. He would like to replace the 2009 Ford Crown Victoria with a 2016 Ford Explorer Police Interceptor at a state purchasing price of \$35,374.00. R. Schwartz and P. Enneking motioned to purchase the Ford Explorer from State Purchasing. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- H2O Innovations and CDM-Smith will be at the water treatment plant this Tuesday, Wednesday and Thursday to change out the membranes in the reverse osmosis treatment system. It is expected to take two days to change out the membranes, but we want to leave ourselves an extra day in case any problems were encountered. This is about a week later than anticipated, however, the membranes could not be shipped until last week due to the cold weather.
- Based upon a recommendation by the Parks Committee, we have ordered three additional nylon canopies which will be installed on Diamonds, 1, 3, and 4 of the little league complex at the Four Seasons Park. Last year, one of these canopies was installed on Diamond 2 and received great reviews. Once delivered village crews will install the canopies prior to the opening of the baseball season.
- Peterson Construction continues to work at the waste water treatment plant. Crews are working on installing the lift station that will be used to pump the sludge through the handling process. Peterson anticipates working for the next four to six weeks and then waiting until the equipment is delivered, before resuming work.

- S & C continues to make progress on the construction of the energy storage system. Crews are terminating wire and preparing to energize the transformer which serves the site sometime this week. S & C is anticipating that the project should be finished by mid-March.
- Last week, Well 9, one of the new wells at the Luedeke Farm went down. It was discovered that the windings of the motor had gone bad. Layne was in on Friday of last week to pull the motor and to make the necessary repairs. This work should be warranty work as the pump has only operated since late September.
- The bar screen at the waste water treatment plant is also out of operation. A representative from the manufacture is expected in this week to evaluate the system so that parts and service can be scheduled.
- We are anticipating that the stumps that are left over from the village removing ash trees throughout the village will be ground out shortly. Once the stumps are removed, crews from the Public Works Department will go around and replace the mulch with topsoil.
- There is a meeting next Monday evening on the ditch petition project that involves the Schmitmeyer Farm. At that time, we should have a better idea of what the cost to replace the tile that the farm drains into will be.

Invoices: T. Herkenhoff and N. Clune motioned to approve the invoices totaling \$165,741.72. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE: None.

R. Schwartz and P. Enneking motioned to adjourn at 7:12 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte