

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, October 4, 2016

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with six council members present: Rick Schwartz, Tom Herkenhoff, Curt Albers, Nicole Clune, Craig Oldiges, and Paul Enneking. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Fiscal Officer). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Eric Adams (Evening Leader), Jared Mauch (Daily Standard), Brian Smith (Community Post), and David Friend (Police Chief). Also present Dan Westerheide, Dan Dunlap, Todd Kitzmiller, Ed Kaiser, Bob Schnabel, A.J. Quinter, and Janet Hoying.

Approval of Minutes: T. Herkenhoff and R. Schwartz motioned to approve the minutes from the regular meeting of September 20, 2016. Motion passed on five aye votes and one abstention by Craig Oldiges.

Dannon and First Street: Dannon Yogurt would like to have an entrance for employees on First Street. This entrance would be for employee's only and not semi-truck traffic. They would like to have trucks continue to use the State Route 66 entrance and employees use the First Street entrance. Bob Schnabel presented 101 signatures opposing the First Street entrance. He had overhead pictures of the current parking and stated there would be more than 50 cars per shift. In addition the embankment would need to be opened and would create a view of the factory, exposure to night lights, and noise. Todd Kitzmiller asked who will control the cars using the neighborhood streets. He also reiterated the concern for noise and lights. He said he is not opposed to expansion but believes there are other alternatives. Dan Dunlap stated the agreement of the embankment was to reduce noise and exposure to the factory. By opening up the embankment, the noise would flow out of the opening. Dan Westerheide stated there are numerous school bus stops in the neighborhood. He also stated the employees will be using the entrance for lunch breaks and reiterated the concern about the noise and lights. They all agreed that they are not opposed to the plant expansion but believe an alternative entrance is possible for all parties best interests.

ORDINANCES & RESOLUTIONS:

Ohio Public Works Commission's State Capital Improvement Program: The Village needs to submit a grant application into the Auglaize County Engineer to participate in the Ohio Public Works Commission's State Capital Improvement Project. The grant application would be for the Northeast Sanitary Sewer improvements. It would consist of a new sanitary sewer interceptor to redirect the flow to a new lift station. N. Clune and C. Albers motioned to suspend the rule of three readings. Motion passed on six aye votes. P. Enneking and C. Oldiges motioned to pass and adopt **Resolution 16-10-01** authorizing the Village Administrator to submit the application to the county. Motion passed on six aye votes.

COMMITTEE REPORTS: None.

OLD BUSINESS:

Minor Street Resurfacing Project: The invoice for the minor street resurfacing project included the school parking lot. It was originally thought Barret would invoice the school separately. It was determined that it would be best for Barrett to issue one invoice and have the school reimburse the village for their portion. The final invoice was for \$441,080.58 of which the school is responsible for \$83,073.00. R. Schwartz and C. Albers motioned to approve additional expenses for the 2016 Minor Street Resurfacing Project and to be reimbursed by Minster Local Schools. Motion passed on six aye votes.

NEW BUSINESS:

On-Line Auction: Don reported the village will utilize GovDeal.com on-line auction to sell the 1979 John Deere 4640 tractor and the 1979 Knight Pro Twin Slinger manure spreader. This equipment was used to land apply sludge from the WWTP. The equipment is not needed because we no longer land apply the sludge. In addition, a 1996 Ford pick-up truck will be auctioned. Both the tractor and spreader will have a minimum bid price. T. Herkenhoff and P. Enneking motioned to sell the equipment on GovDeal.com. Motion passed on six aye votes.

Purchases over \$3,000 Dollars: Council reviewed a list of invoices which were over \$3,000. Council has authorized the Administrator to purchase items under \$25,000, however, per the State Auditor; the purchases over \$3,000 and under \$25,000 require Council approval. T. Herkenhoff and R. Schwartz motioned to approve the invoices over \$3,000. Motion passed on six aye votes.

\$5.00 Permissive License Fee: Annually the Deputy Clerk, Kyle Gushing, submits a letter along with paid street resurfacing invoices to the County Engineer to request the balance of the \$5.00 Permissive License fee from the County. The money must be used for street resurfacing projects within the Village. C. Oldiges and C. Albers motioned to authorize the request from the County Engineer. Motion passed on six aye votes.

ADMINISTRATOR REPORT:

- At last weeks, AMP Conference in Columbus, the Village's Electric Department was honored for having no lost time incidents over the past year. In addition, the department received an Innovation Award for its combined Solar and Energy Storage system project.
- Two weeks ago, the Electric Department had a small shut down of electrical service on the east end of town. This shut down was necessary to tie two homes along Paris Street into the Village's electrical system. By tying these two homes onto our electrical system, the department will be able to eliminate a number of poles along Paris Street, Fourth that belonged to the Dayton Power and Light Company. The short outage which lasted about a half hour was necessary to remove DP&L's lines from service.
- The Parks Department is in the process of preparing everything for the winter season. The pool will be winterized as well as the various parks in the area.
- SecurCom has installed new security cameras at both the Four Seasons Park and at the compost area. These cameras will provide better quality pictures for the village in case of vandalism or illegal dumping.
- The electric department and the public works department have completed most of the work, that we were scheduled to do at the park area adjacent to the historical society. A small section of fence along the north side of the park area needs to be installed yet. While there are some other small projects that need to be finished in the park, it should be a wonderful addition for the historical society as well as another enhancement for the Fourth Street area.

Receipts: Council reviewed the monthly cash receipt ledger of \$1,784,187.83. C. Oldiges and C. Albers motioned to approve the report. Motion passed on six aye votes.

Invoices: T. Herkenhoff and N. Clune motioned to approve the invoices totaling \$1,172,653.68. Motion passed on five aye votes and one abstention by Curt Albers.

COMMENTS & CORRESPONDENCE: None.

R. Schwartz and C. Albers motioned to adjourn at 7:14 p.m. Motion passed on six aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte