

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, September 01, 2015

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Nicole Clune, and Paul Enneking. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Fiscal Officer). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Eric Adams (Evening Leader), Brian Smith (Community Post), Jared Mauch (Daily Standard), Stephanie Miller (ODNR Forester), and David Friend (Police Chief).

Approval of Minutes: P. Enneking and N. Clune motioned to approve the minutes from the regular meeting of August 18, 2015. Motion passed on five aye votes.

T. Herkenhoff and C. Oldiges motioned to excuse Rick Schwartz from the meeting. Motion passed on five aye votes.

VISITOR COMMENTS:

Tree City USA Award: Stephanie Miller is a forester with the Ohio Department of Natural Resources. She is awarding Minster with a 12th year Tree City USA Award. She thanked us for tree project associated with the Fourth Street Reconstruction Project and the Ash Tree removal project.

ORDINANCES & RESOLUTIONS:

Speed Limit Change on State Route 119: Council has been discussing installing sidewalks on SR 119 for some time. With Parkview and Rosebud Subdivisions growing and more people are using the walking path and access to the walking patch along State Route 119 has become a topic of interest. The Village conducted a speed study in an attempt to reduce the speed limit to make it more conducive to install sidewalks. ODOT has agreed to reduce the speed limit to 45 mph. In addition, west of the corporation limit to the railroad tracks ODOT has agreed to reduce the speed limit to 45 mph. C. Albers and N. Clune motioned for the 2nd reading of **Ordinance 15-08-02** reducing the speed limit inside the corporation limit to 45 and authorizing Don to request to the Ohio Department of Transportation to set the speed limit to 45 mph from the corporation limit to the railroad tracks. Motion passed on five aye votes.

No Parking Areas: We have received a request to consider three new no parking zones by local businesses. Springcreek has expressed it is difficult for vehicles with trailers to exit their property. The no parking area would be on the east side of Ohio Street for 50 feet and also on the south side of Industrial Park Drive for 77 feet. The third area is on east side of Industrial Drive for approximately 51 feet. The Street Committee is recommending the change. T. Herkenhoff and C. Oldiges motioned for the 1st reading of **Ordinance 15-09-01** establishing no parking areas on various streets. Motion passed on five aye votes.

Two Way Traffic on Lincoln Drive: Lincoln Drive is currently a one way street. We have been asked and the Street Committee recommends establishing two way traffic on Lincoln Drive. C.

Albers and N. Clune motioned for the 1st reading of **Ordinance 15-09-02** establishing two-way traffic on Lincoln Drive. Motion passed on five aye votes.

Stop Signs on Lincoln Drive: Lincoln Drive currently has yield signs at the intersection of Lincoln Drive and Lincoln. With the change to two way traffic, the Street Committee is recommending stop signs be erected to replace the yield signs. In addition, a stop sign would need to be installed at Lincoln Drive and Fourth Street. C. Oldiges and P. Enneking motioned for the 1st reading of **Ordinance 15-09-03** establishing new stop signs at the Lincoln Drive and Lincoln Streets intersections and at Fourth and Lincoln Drive.. Motion passed on five aye votes.

Local Government Fund: Each year the village receives a plan of distribution of the Local Government Fund from the Auglaize County Budget Commission. As in previous years the village will receive 5% of the funds distributed to Auglaize County for 2016. T. Herkenhoff and C. Albers motioned to suspend the rule of three readings. Motion passed on five aye votes. C. Oldiges and N. Clune motioned to pass and adopt **Resolution 15-09-01** to accept the rates as proposed from the Auglaize County Budget Commission. Motion passed on five aye votes.

Inside the 10-mil Limit on Property Tax: Annually Council approves the County Budget Commissions estimates for inside the 10-mil limit on property tax. The County Budget Commission's estimate for 2016 is again 2.2 mills, identical to past years. C. Albers and P. Enneking motioned to suspend the rule of three readings. Motion passed on five aye votes. C. Oldiges and C. Albers motioned to pass and adopt **Resolution 15-09-02** approving the county estimate for inside the ten-mill limit tax. Motion passed on five aye votes.

COMMITTEE REPORTS:

Safety: The Safety Committee met with Dave Lamm, President of the Minster Area Life Squad, to discuss options on how the new paid position will be financed. The safety committee made a recommendation and Dave will take the recommendation to the MALS board for further discussion. The recommendation, which both the Safety Committee and the Township Trustees recommended, agreed to increase the contract with the Minster Area Life Squad. An ordinance will be prepared and presented to the full council for their approval at an upcoming meeting. In addition, Nicole reported the new paid position has benefited the squad during day runs and relieved stress. She also reported there are seven new candidates going through training.

OLD BUSINESS: None.

NEW BUSINESS:

Bucket Truck: The Electric Department would like to replace the 2004 sixty foot aerial bucket truck in 2016. The 2004 truck has 5,021 hours and 22,000 miles. Both the chassis and the aerial unit are available through state purchasing. The truck chassis is a 2016 International Truck chassis for \$73,561 and the aerial tower and body package is manufactured by Utility Truck Equipment Company for \$150,860. T. Herkenhoff and C. Albers motioned to purchase the bucket truck through state purchasing. Motion passed on five aye votes. The lead time is very long and the expected delivery is November 2016.

Purchases over \$3,000 Dollars: Council reviewed a list of invoices which were over \$3,000. Council has authorized the Administrator to purchase items under \$25,000, however, per the State Auditor; the purchases over \$3,000 and under \$25,000 require Council approval. C. Oldiges and P. Enneking motioned to approve the invoices over \$3,000. Motion passed on five aye votes.

On-Line Auction: Don reported the village utilized the GovDeal.com site to sell a Roper Pump for \$ 3,225.00, The Somatt Dewatering Unit for \$500.00 and an old tractor tire for \$50.00. It is believed that the price received for the sale is greater than at a public auction and greater than the scrap value. There has been no interest in purchasing the old Hahn Fire Truck Pumper and Council asked if it could be sold with a reserve. In addition, Harrod would like to sell the old generator that was at the Utilities Building on GovDeal.com as well. P. Enneking and C. Albers motioned to sell both the Fire Truck and the generator. Motion passed on five aye votes. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- Heyne Construction continues to make good progress on the sidewalks at the Oktoberfest Park. All of the sidewalks at the park have been installed along with the retaining wall around the well pit and the handicap ramps. Heyne will do the grading and Gehret Nursery will do the final grading and seeding.
- The pool will remain open for a few more days. The last day of operation will be Sunday, September 6th. The pool will be open from 5:00 pm to 8:00 pm Monday thru Thursday and from 1:00 pm to 5:00 pm on Saturday and Sunday. The pool will be closed on Friday.
- The Village along with AMP and CPower presented a lunch and learn on August 27th for those industrial and commercial customers who have the ability to curtail their electrical load. The program explained how those who participate in the curtailment program through PJM's demand response program can realize energy savings and potentially receive revenue for their participation. Representatives from nine businesses attended the program.
- We have received notification from ODOT that in 2017, they will be repaving State Route 119 starting at State Route 66 and going west. Also, ODOT has notified us that they will be repaving State Route 66 from the southern corporation limit to the northern corporation limit in 2018.
- The Village has completed the grinding of all of the yard debris and concrete that has been brought to the composting site. We once again have enough mulch and backfill material to last awhile.
- We have set the date for the bid opening for the Sludge Handling Process and the Membrane Replacement Project. These bids are to be opened on September 15th at 10:00 am and 11:00 am respectively.
- Electrical contractors continue to install conduit and wire at the solar field location. Racking is expected to be on site the following week. In addition, we met with representatives of S&C Electric who are building the energy storage site. They have indicated that they are scheduled to start construction on the site sometime around September 17th.
- Village offices will be closed on Monday, September 7th for the Labor Day holiday.

Invoices: T. Herkenhoff and N. Clune motioned to approve the invoices totaling \$871,321.09. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE:

C. Oldiges and C. Albers motioned to enter into executive session at 7:10 p.m. to discuss the hiring of personnel with action anticipated. Motion passed on five aye votes. T. Herkenhoff and N. Clune motioned to return to regular session at 7:16 p.m. Motion passed on five aye votes.

Employee Transfer: There is an open position in the PWD due to the resignation of Jared Bihn. The position was posted in-house and Scott Langenkamp is interested in transferring from the Water Department to the PWD. The move would be a lateral move with no pay increase. C. Oldiges and P. Enneking motioned to allow the transfer. Motion passed on five aye votes.

C. Albers and P. Enneking motioned to adjourn at 7:18 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte