

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, June 2, 2015

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Nicole Clune, Curt Albers, and Paul Enneking. Also present were Dennis Kitzmiller (Mayor), Jim Hearn (Solicitor), and Don Harrod (Administrator). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Jared Mauch (Daily Standard), Eric Adams (Evening Leader), Brian Smith (Community Post), Christen Commers, Vince Gieger, Dale Dues (Fire Chief), and David Friend (Police Chief).

Approval of Minutes: T. Herkenhoff and C. Albers motioned to approve the minutes from the May 19, 2015 regular meeting. Motion passed on four aye votes and one abstention by Paul Enneking.

C. Oldiges and N. Clune motioned to excuse Rick Schwartz from the meeting. Motion passed on five aye votes.

VISITOR COMMENTS:

Fire Department: Dale Dues reported he would like to bring on two new recruits for the department. The new recruits are Mark Hemmelgarn and Curt Cramer. Mark has had some time with Fort Recovery and has completed his basic training. N. Clune and P. Enneking motioned to accept Mayor Kitzmiller recommendation to hire Mark and Curt. Motion passed on five aye votes.

Volleyball Tournament: Vince Gieger would like to start a Father's Day Weekend Volleyball Charity Benefit in 2016. He would like to raise money for a direct local charity, perhaps a family in need. He would like to work with the Fire Department to assist with food and beer sales and provide entertainment.

ORDINANCES & RESOLUTIONS: None.

COMMITTEE REPORTS:

Safety Committee: Nicole reported she attended a Minster Area Life Squad board meeting. The Squad's recruiting effort to fill the day shift was not successful. They are investigating options to recruit new members and the possibility of a paid position.

OLD BUSINESS:

Change Order for CDM Smith and WWTP Sludge Process: CDM Smith has submitted a revised proposal to change the plans for the WWTP sludge removal process. The proposal changes from the original process of a rotary drum thickener and belt filter press to a centrifuge process. The change order is an increase of \$62,400.00. T. Herkenhoff and C. Albers motioned to approve the change order for CDM Smith. Motion passed on five aye votes.

NEW BUSINESS:

2015 Annual Street Resurfacing Project: The street committee has determined the following areas be considered for resurfacing with an engineering estimate of \$255,023.75 and the alternate items \$85,559.50.

- South Lincoln Street from First to Second Street
- North Frankfort from Fourth to Seventh Street
- South Frankfort from First to Second Street
- South Ohio from Second to Industrial Park Drive
- Sycamore Court
- Third from Ohio to Cleveland Street
- Second from Frankfort to Hanover Street

Alternate bid

- First Street from the west Corporation Line to the Canal.
- Settlers Lane

C. Oldiges and N. Clune motioned to seek bids for the project. Motion passed on five aye votes.

Purchases over \$3,000 Dollars: Council reviewed a list of invoices which were over \$3,000. Council has authorized the Administrator to purchase items under \$25,000, however, per the State Auditor; the purchases over \$3,000 and under \$25,000 require Council approval. P. Enneking and C. Albers motioned to approve the invoices over \$3,000. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- Public Works Crews continue to work on Boulder Lane. They have replaced about two thirds of the curb and gutter on the east side of the road and will start working on curb and gutter on the west side shortly.
- Even though the umbrellas at the pool were lowered, the wind storm that came through late Tuesday afternoon of last week damaged two of the three umbrellas by tearing the canvass. We are getting a quote to replace these umbrellas and would like to order them as soon as possible so that the umbrellas can be used again by patrons of the pool.
- One of the regulating units on the heater for the pool also has been giving us difficulty. We have got the unit to work; however, we are not sure how long it will last. Therefore, we have ordered another unit at a cost of approximately \$3,500.00. Once the unit is in, we will have it installed.
- Last week, we were notified that one of the air conditioning units at the Library was not operating properly. We contacted Tom and Jerry's and they came out and looked at the unit. The condensing unit was out and would need to be replaced. The cost of a new condenser was \$1,500.00. The air conditioner in question is 18 years old. A new air conditioning unit was \$3,500.00. I elected to go with the new unit rather than spend the \$1,500.00 on an 18 year old model.
- An electrical inspection by the State took place last week at the well field. After the inspection we were given the go ahead to energize all of the electrical equipment. Crews will now start pulling in wire from the pump house to the individuals well so that these can be inspected and connected.
- Crews at the waste water treatment plant have dismantled and removed the old Somat dewatering unit that was located in the sludge building. This is in preparation of the new sludge process being installed. We are in the process of putting together an advertisement so that we could try to sell the unit.

Invoices: T. Herkenhoff and P. Enneking motioned to approve the invoices totaling \$1,130,494.87. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE:

C. Oldiges and N. Clune motioned to adjourn at 7:01 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechsulte, Clerk

Recorded & typed by John Stechsulte