

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, May 19, 2015

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Nicole Clune, Curt Albers, and Rick Schwartz. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Jared Mauch (Daily Standard), Eric Adams (Evening Leader), and David Friend (Police Chief). Also present was Bill Freytag.

Approval of Minutes: R. Schwartz and N. Clune motioned to approve the minutes from the May 5, 2015 regular meeting. Motion passed on five aye votes.

C. Albers and C. Oldiges motioned to excuse Paul Enneking from the meeting. Motion passed on five aye votes.

VISITOR COMMENTS:

ORDINANCES & RESOLUTIONS:

American Municipal Power, Inc., Enerwise Pilot Program: The AMP Board of Trustees has approved a new demand response program. AMP is working with CPower, a third party curtailment services provider who can offer entry into PJM's Demand Response Program. The CPower program provides revenue to both the municipality and retail customers and hedges against some capacity auction risks. Industrial and commercial customers who have the ability to reduce their electrical load can sign up for the program and receive a significant source of revenue for doing so. These customers would be expected to curtail their electrical load when notified by CPower of an emergency or potential peak day or on a "test" day. This program is a way for the Village to reduce their load during peak times which will ultimately save money on capacity and transmission charges which would be reflected in a lower power cost adjuster. There is no cost to the business or the village. T. Herkenhoff and N. Clune motioned for the 3rd reading to pass and adopt **Resolution 15-04-01** authorizing the participation in AMP-Enerwise demand response and ICP Pilot Program. Motion passed on five aye votes.

COMMITTEE REPORTS:

Emergency Medical Services Week: N. Clune stated that the week of May 17th to the 23rd was Emergency Medical Services Week and asked that a proclamation be passed by council designating that this week be known as Emergency Medical Services Week in the Village of Minster as a thank you to those who serve on the Minster Area Life Squad. R. Schwartz and C. Albers motioned for the passage of **Resolution 15-05-03** authorizing a proclamation in honor of Emergency Medical Services Week. Motion passed on five aye votes.

OLD BUSINESS:

Extension of a Water Line to the Freytag Property on South State Route 66: Bill Freytag attended the meeting to discuss the issue of supplying water to their property on State Route 66 south of the village (Feldman Farm). Harrod explained that the water line serving that property and the property owned by the Knostman's was partially removed when the village did the demo work on the digesters at the waste water treatment plant in October of last year. Freytag's would like to rent the home out again and will need water. The current line is an old galvanized line that extended from the Waste Water Treatment Plant across the properties owned by Machine Concepts, Knostman and Freytag. Harrod has learned that the line was installed sometime in the 1940's to serve the property. Apparently the line was installed because water was unavailable to these properties. Harrod explained that the line was old and couldn't be pressured tested nor could it be chlorinated in accordance with EPA standards. There were also no easements across the properties. Harrod stated that the best option to serve the property would be to install a two or three inch line in the State Route 66 right-of-way to serve this property. Harrod developed a cost estimate on what it would take to install a water line to these properties. A three inch water line is the smallest line allowed by the EPA and the cost for the line was approximately \$4,800.00 plus labor. Harrod advised Council that he thought village personnel could install the line. R. Schwartz asked for a recommendation on how to proceed. Harrod stated that a compromise could be that the cost of the line be split between the village and Freytag's. Bill Freytag stated that a split in the costs would be acceptable to them. N. Clune inquired about the impact on other property owners who live outside the village and have village provided water. Harrod stated that this was a little different situation in that all of the other property owners who live outside the corporation limits live on a main line and just have a service line to their property. This situation is that the line is really a main line and service line together. J. Hearn added that there would be no precedent set as the village can determine who and how they provide water service to.

NEW BUSINESS:

Summer Part-Time Pool Help: Annually the Village hires part-time summer help for the Pool. This year 39 individuals will be hired as managers, lifeguards and maintenance individuals at the Pool. C. Albers and C. Oldiges motioned to accept the mayor recommendation to hire the seasonal employees. Motion passed on five aye votes

ADMINISTRATOR REPORT:

- Public Works Crews will begin work on Boulder Lane this week. Homan and Stucke will be saw cutting out the bad spots of concrete and the Public Works crews will be forming up and re-pouring the bad areas.
- The Parks and Recreation Department has been preparing the pool for opening day which is the 25th of May. Pool passes area available for purchase at the pool this week from 4:30 pm to 7:30 pm.
- Electrical Department crews have been working on getting the street lights installed along the new section of Webster Street. Crews will be pouring the concrete bases for the street lights.
- The replacement generator for the Utilities Building has been delivered and has been installed by Buschur Electric.
- We have ordered the traffic light equipment (heads and controllers) for the Seventh Street and Main Street Intersection. It is our hope to begin this project once school is out and be completed before school begins in the fall.

- Public Works crews have filled in the potholes that are in the intersection of Fifth and Hamilton. We will be working with Gavit Paving to re-surface the intersection in the near future. It is our intention to have our crews dig out the intersection and prepare it for paving and have Gavit pave it.

Invoices: R. Schwartz and T. Herkenhoff motioned to approve the invoices totaling \$361,771.53. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE:

R. Schwartz inquired about the status of the speed study on State Route 119 west. Harrod stated that all of the information has been submitted to ODOT for their review.

N. Clune and R. Schwartz motioned to adjourn at 6:49 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte