

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, May 5, 2015

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Nicole Clune, Paul Enneking, and Rick Schwartz. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), and John Stechschulte (Fiscal Officer). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Darcee Albers & Holly Frericks (Minster Athletic Boosters), Monica Slonkosky (Splash and Dash), Rachel Morris (Fairlawn High Senior), Jared Mauch (Daily Standard), Eric Adams (Evening Leader), Dan Haehn (Water/WWTP Superintendent), and David Friend (Police Chief). Also present were CDM-Smith representatives Tom Jedlinsky, Ed St. John, and Erin Stachler.

Approval of Minutes: P. Enneking and C. Oldiges motioned to approve the minutes from the April 21, 2015 regular meeting. Motion passed on five aye votes.

T. Herkenhoff and N. Clune motioned to excuse Curt Albers from the meeting. Motion passed on five aye votes.

VISITOR COMMENTS:

Bubble Soccer: The Minster Athletic Boosters would like to hold a bubble soccer fund raising event at Four Seasons Park on June 13, 2015. Darcee Albers and Holly Frericks stated the event would have high school as well as adult team. They are asking permission to use the park and sell beer. It would start at 10:00 am and end before 5:00 pm. C. Oldiges and R. Schwartz motioned to allow the use of the park for the event. Motion passed on five aye votes. The boosters would be responsible to get the alcohol permit from the state.

Splash and Dash: Monica Slonkosky would like to hold a fund raising event on Sunday, July 26, 2015. The event will be from approximately 7:00 am to noon. The event is changed to a triathlon with no biking this year. The race proceeds will benefit 1 Heart, 2 Souls organization. C. Oldiges and P. Enneking motioned to allow the use of pool for the event. Motion passed on four aye votes.

ORDINANCES & RESOLUTIONS:

American Municipal Power, Inc., Enerwise Pilot Program: The AMP Board of Trustees has approved a new demand response program. AMP is working with CPower, a third party curtailment services provider who can offer entry into PJM's Demand Response Program. The CPower program provides revenue to both the municipality and retail customers and hedges against some capacity auction risks. Industrial and commercial customers who have the ability to reduce their electrical load can sign up for the program and receive a significant source of revenue for doing so. These customers would be expected to curtail their electrical load when notified by CPower of an emergency or potential peak day or on a "test" day. This program is a way for the Village to reduce their load during peak times which will ultimately save money on capacity and transmission charges which would be reflected in a lower power cost adjuster. There is no cost to the business or the village. R. Schwartz and P. Enneking motioned for the 2nd reading of

Resolution 15-04-01 authorizing the participation in AMP-Enerwise demand response and ICP Pilot Program. Motion passed on five aye votes.

Revise Appropriations and Estimated Resources: The Well Field Development fund requires adjustment of appropriations. The revised appropriation is as follows:
511 Well Field Development Fund \$245,000.00 increase of \$60,000.00

In addition, the fund requires adjustments to the estimated resources. The revised estimated resource is as follows:

511 Well Field Development Fund \$248,316.83 increase of \$60,000.00

N. Clune and C. Oldiges motioned to suspend the rule of three readings. Motion passed on five aye votes. P. Enneking and T. Herkenhoff motioned to pass and adopt the **Resolution 15-05-01** authorizing the changes in appropriations and resources. Motion passed on five aye votes.

Transfer of Funds: The Well Field Development Fund requires a transfer of money to allow additional expenditures from the fund. The transfer is as follows:

\$60,000.00 from Water Fund to Well Field Development Fund.

P Enneking and T. Herkenhoff motioned to suspend the rule of three readings. Motion passed on five aye votes. C. Oldiges and T. Herkenhoff motioned to pass and adopt **Resolution 15-02-02** authorizing the transfer of funds. Motion passed on five aye votes.

COMMITTEE REPORTS: None.

OLD BUSINESS:

Sludge Disposal Process: Representatives from CDM-Smith attended the meeting to discuss the sludge removal process at the WWTP. Annually the WWTP spend over \$400,000 per year to haul transporting sludge to a landfill. CDM has been working on plans for belt filter press and Rotary Drum thickener process to remove liquid from the sludge, in order to reduce weight and therefore landfill expense. Another option would be to use a centrifuge to dewater the sludge. This option would be less expensive to install, less expensive to operate, and remove more liquid. Council will discuss the option.

NEW BUSINESS:

Purchases over \$3,000 Dollars: Council reviewed a list of invoices which were over \$3,000. Council has authorized the Administrator to purchase items under \$25,000, however, per the State Auditor; the purchases over \$3,000 and under \$25,000 require Council approval. N. Clune and P. Enneking motioned to approve the invoices over \$3,000. Motion passed on five aye votes.

Police Officer Promotions: Chief Friend is recommending the promotion of Brian Drexler and Floyd Gregg to Police Officer II. Brian has been in the department for nearly nine years and has served in a supervisory role for several months and Field Training Officer. His new pay will be \$21.01 per hour. Floyd has been in the department for over six years and has performed well working mostly evening shifts. Floyd's new pay is \$20.04. R. Schwarz and T. Herkenhoff motioned to accept motioned to accept Mayor Kitzmiller's recommendation to grant the promotion and pay raise. Motion passed on five aye votes.

Summer Part-Time Help: Annually the Village hires part-time summer help for the Parks and Recreation Department and Public Works Department. This year 3 individuals, Drew Ripploh, Alicia Arling, and Troy Kaufman will be hired to assist with mowing and maintenance of the parks and Public Works Department. C. Oldiges and P. Enneking motioned to accept the mayor recommendation to hire the seasonal employees. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- The Park Department with the assistance of the electric department and the public works department has installed the large canopy that we recently purchased. The canopy covers a large area behind field number 2 on the little league complex of diamonds and provides some shaded areas as well as protection from errant foul balls. Last Saturday was opening day at the park, and I heard nothing but positive comments about the addition.
- Gavit Paving was in last week to repair the areas of the street that were damaged as a result of the water leaks over the winter.
- Approximately 85 participants took part in the Pitch, Hit and Run contest that was hosted by the Parks Department on the 25th of April.
- The parks department is in the process of preparing the pool for the upcoming season. They will be draining the pool and refilling it this week in anticipation of opening the pool on the 25th of May.
- On Saturday, May 16th, the village will be rededicating the veteran's memorial at the Minster Machine Centennial Park. A short rededication ceremony will be held starting at noon.
- A decision needs to be made to repair or replace the 93 truck as the reverse gear of the transmission is no longer working. A new truck could be purchased through state purchasing for \$39,500.

Receipts: Council reviewed the monthly cash receipt ledger of \$1,567,325.34. N. Clune and R. Schwartz motioned to approve the report. Motion passed on five aye votes.

Invoices: R. Schwartz and T. Herkenhoff motioned to approve the invoices totaling \$822,766.78. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE: None.

R. Schwartz and C. Oldiges motioned to adjourn at 7:31 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte