

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday May 20, 2014

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Steve Kitzmiller, Nicole Clune, Paul Enneking, and Rick Schwartz. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Clerk/Fiscal Officer). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Janice Barniak (Evening Leader), Margie Wuebker (Daily Standard), Dean Eversole (Community Post), Margie Wuebker (Daily Standard), Kirby Cummins, Cindy Cummins, Ken Trejgo, David Dwyer and Suzanne Csevtey (American Renewable Energy & Power) and Randy Houseworth (Police Chief).

APPROVAL OF MINUTES: T. Herkenhoff and S. Kitzmiller motioned to approve the minutes from May 6, 2014 regular meeting. Motion passed on five aye votes.

N. Clune and T. Herkenhoff motioned to excuse Craig Oldiges from the meeting. Motion passed on five aye votes.

VISITOR COMMENTS: None.

ORDINANCES & RESOLUTIONS:

Solar Energy Project: American Renewable Energy and Power desires to build a 3MW solar facility at the Luedeke Farm. Dave Dwyer has been working with John Courtney to find an acceptable agreement. The price per kWh would be \$0.07 per kWh with a 2% escalator each year. Rick Schwartz asked if a 25 year agreement is acceptable. Dave stated the agreement needs to be 25 years for the investors to recoup their investment. Dave asked Council to pass the Ordinance in order for him to begin the process. S. Kitzmiller and P. Enneking motioned to suspend the rule of three readings. Motion passed on five aye votes. T. Herkenhoff and N. Clune motioned to pass and adopt **Ordinance 14-05-01** authorizing the execution of a purchase power agreement for the construction of a 3 MW solar facility. Motion passed on five aye votes.

COMMITTEE REPORTS: None.

OLD BUSINESS:

Summer Pool Rates: Council discussed the current pool rates to determine if any adjustment is necessary for 2014. The cost of Kinder Camp was raised last year and enrollment was down considerably. S. Kitzmiller and P. Enneking motioned to reduce the Kinder Camp cost to \$50 per child. Motion passed on five aye votes.

Summer Part-Time Help: Annually the Village hires part-time summer help for the Pool, Parks and Recreation Department and Public Works Department. C.J. Clune will begin to work for the Public Works as one of the retired part time employees. In addition Donna Borges will be Assistant Manager at the pool. Troy Kaufman will be hired for the Parks and four additional lifeguards will be hired. S. Kitzmiller and T. Herkenhoff motioned to accept the mayor recommendation to hire the seasonal employees. Motion passed on five aye votes.

NEW BUSINESS:

Purchases over \$3,000 Dollars: Council reviewed a list of invoices which were over \$3,000. Council has authorized the Administrator to purchase items under \$25,000, however, per the State Auditor; the purchases

over \$3,000 and under \$25,000 require Council approval. R. Schwarz and N. Clune motioned to approve the invoices over \$3,000.00. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- Public Works Crews continue to pour sidewalks at the Four Seasons Park. Crews have poured two section of sidewalk and are in the process of digging out a third section. It is our plan to take these sidewalks all the way to the Diamond Estates Subdivision.
- HA Dorsten crews continue to work at the Minster Machine Centennial Park. The wall and fence around the gazebo has been erected and work has begun on the pillars at the four corners of the park. Work is also underway on the brick area in front of the gazebo.
- Crews from Layne have completed the cleaning of Well #5 at the Four Seasons Park. Once we receive a new pump for the well, this will be disinfected, tested and put back into service.
- The 2013 Drinking Water Consumer Confidence Report is available online or by request from the Administration Office. The Ohio EPA mandates that all consumers of Village supplied water be given the opportunity to review the report. Again this year, the Village has met or exceeded all safety standards set for drinking water.
- Parks crews continue to prepare the swimming pool for the upcoming season. The pool is set to open on Monday, May 26th at 1:00 pm. Regular operating hours are Sunday thru Friday from 1:00 pm to 9:00 pm and Saturday from 1:00 pm to 7:00 pm. Season passes will go on sale at the pool starting on May 21st from 9:00 am to 1:00 pm and again from 4:30 pm to 7:30 pm.

Receipts: Council reviewed the monthly cash receipt ledger of \$1,783,511.14. R. Schwarz and S. Kitzmiller motioned to approve the report. Motion passed on five aye votes.

Invoices: P. Enneking and T. Herkenhoff motioned to approve the invoices totaling \$366,095.46. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE: None.

R. Schwarz and S. Kitzmiller to enter into executive session at 7:02 p.m. for consideration of the dismissal of a public employee and consideration of the discipline of a public employee or official with no action anticipated. Motion passed on five aye votes. P. Enneking and N. Clune motioned to return to regular session at 9:22 p.m. Motion passed on five aye votes.

S. Kitzmiller and T. Herkenhoff motioned to adjourn at 9:23 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte