

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, January 17, 2017

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with four council members present: Tom Herkenhoff, Nicole Clune, Rick Schwartz, and Paul Enneking. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Fiscal Officer). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Eric Adams (Evening Leader), Brian Smith (Community Post), and Jared Mauch (Daily Standard), and Jesse Maag (WLIO TV).

Approval of Minutes: T. Herkenhoff and R. Schwartz motioned to approve the minutes from the regular meeting of January 3, 2017. Motion passed on four aye votes.

N. Clune and P. Enneking motioned to excuse Curt Albers and Rick Schwartz from the meeting. Motion passed on five aye votes.

ORDINANCES & RESOLUTIONS:

Todd Realty Inc Property Annexation: Todd Realty Inc wishes to annex approximately 17.501 acres of property located north of Seventh Street and East of Main Street into the village in order to develop a housing subdivision. Ohio annexation laws provide for a special property annexation procedure when all parties involved consent. Under these special procedures an annexation agreement between the municipal corporation and any township involved must be approved. These annexation agreements may provide for the territory to be annexed; the provision of services and improvements to the property and who is responsible; payment of services fees; payment in lieu of taxes; and changes in township boundaries among other items. In some instances, where the township and the community do not have a good working relationship getting both parties to agree can be challenging. In our situation, where we work closely with Jackson Township, the agreement can be fairly simple. The agreement is a mirror copy of the agreements developed by Jim Hearn and approved previously. As with those agreements, this agreement simply states that both the Village and the Township consent to the annexation; that the Village will provide services to the property upon annexation; that the Village is responsible for zoning the property; and that the Township will continue to receive the real estate tax revenue. R. Schwartz and C. Oldiges motioned for the 2nd reading of **Ordinance 17-01-01** approving an Annexation agreement with Jackson Township Trustees. Motion passed on six aye votes.

COMMITTEE REPORTS: Nicole reported the Minster Area Life Squad had 194 total runs in 2016. The breakdown is 154 from Minster, 20 McClean Twp, 16 Jackson Twp, and 3 from Van Buren Twp. Also Tom Herkenhoff reported the Finance Committee met last week to discuss the 2017 budget.

OLD BUSINESS: None.

NEW BUSINESS:

Mayoral Appointments: Annually the mayor realigns various committees and appoints open positions on various boards. T. Herkenhoff and R. Schwartz motioned to approve the following recommended mayoral appointments. Motion passed on six aye votes.

Auglaize County Regional Planning Commission (1 year term): Dennis Kitzmiller and Don Harrod

Western Ohio Rail Authority (3 year term): Allan Heitbrink – ending 9/31/2019

Shade Tree Commission (3 year term): Craig Oldiges – 12/31/2019

Shade Tree Commission (3 year term): John Stechschulte – 12/31/2019

Zoning Board of Appeals (5 year term): Ned Sielschott – 12/31/2021

Zoning Board of Appeals (5 year term): Jean Hinker – 12/31/2021

Zoning Board of Appeals (5 year term): Steve Bruns – 12/31/2021

Planning Commission (6 year term): Sean Dorsten – 12/31/2022

Planning Commission (6 year term): Gene Burke – 12/31/2022

Income Tax: Council reviewed the December 2016 monthly income tax reports of \$341,503.11 as distributed by the City of St. Marys Income Tax Department. The Village of Minster contracts with the City of St. Marys to administer the income tax collection for the Village. T. Herkenhoff and R. Schwartz motioned to approve the monthly income tax reports. Motion passed on four aye votes

ADMINISTRATOR REPORT:

- The electric department has switched over two accounts located on north Hamilton Street to the Village electric. With this switch over, DP&L's poles along Hamilton Street are not needed and should be able to be removed.
- In the next week or so, we should be putting the street sweeper back into service. The unit has been in Jackson Center for the past few weeks getting a new catch tub installed. Once we get the unit back, weather permitting we will sweep the streets.
- When we undertake the waterline replacement along south state Route 66, we will be setting a couple of poles along the south end of the project and hanging two temporary traffic lights. We will then string a wire between the temporary lights and the controller for the traffic light at the intersection of First and Main. This will allow us to synchronize the two lights.

COMMENTS & CORRESPONDENCE: None.

N. Clune and T. Herkenhoff motioned to adjourn at 6:41 p.m. Motion passed on four aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte