

VILLAGE OF MINSTER, OHIO
COUNCIL MEETING MINUTES
Tuesday, January 07, 2014

Council Meeting: Council convened at 6:30 p.m., in Council Chambers with five council members present: Tom Herkenhoff, Craig Oldiges, Steve Kitzmiller, Nicole Clune, and Paul Enneking. Also present were Dennis Kitzmiller (Mayor), Don Harrod (Administrator), Jim Hearn (Village Solicitor), and John Stechschulte (Clerk/Fiscal Officer). Mayor Dennis Kitzmiller called the meeting to order with the Pledge of Allegiance.

Attendance: Dean Eversole (Community Post), Janice Barniak (Evening Leader), Kathy Thompson (Daily Standard). Also present Brian Barhorst and Alan Heitbrink (Choice One Engineering), Kathy Trejo (Garmann Miller), and Randy Houseworth (Police Chief).

Councilpersons Sworn in for New Term: Newly re-elected Councilpersons Craig Oldiges, Steve Kitzmiller, Paul Enneking, and Rick Schwartz took the oath of Office to begin a new four year term. Congratulations!

APPROVAL OF MINUTES: S. Kitzmiller and P. Enneking motioned to approve the minutes from the December 17, 2013 regular meetings. Motion passed on five aye votes and one abstention by Rick Schwartz.

C. Oldiges and S. Kitzmiller motioned to excuse Rick Schwartz from the meeting. Motion passed on five aye votes.

VISITOR COMMENTS:

ORDINANCES & RESOLUTIONS:

State Purchasing Program: This resolution authorizes the Village of Minster to participate in the Ohio Department of Administrative Services Cooperative Purchasing Program (State Purchasing) for 2014. The benefit of not having to bid items far exceeds the cost of \$110. T. Herkenhoff and S. Kitzmiller motioned to suspend the rule of three readings. Motion passed on six aye votes. C. Oldiges and N. Clune motioned to pass and adopt **Resolution 14-01-01** authorizing the Village to participate in the State Purchasing program. Motion passed on six aye votes.

COMMITTEE REPORTS:

OLD BUSINESS:

Sludge Hauling Process: The WWTP has had issues over the past few years in getting rid of sludge. Area farmers are unwilling to allow sludge in their fields and new sludge regulations have significantly increased the cost associated with land applying sludge. In lieu of processing we are having liquid sludge hauled offsite. Due to the costs associated with this housing it is not a long term solution.

NEW BUSINESS:

Council President: T. Herkenhoff and P. Enneking motioned to appoint Mr. Rick Schwartz as Council President for 2014. Motion passed on six aye votes.

Public Records Training: House Bill 9 required each elected official to attend or appoint someone to fulfill the mandatory open meeting seminar during their term in office. Craig Oldiges, Steve Kitzmiller, Paul Enneking, and Rick Schwartz each stated they appoint Don Harrod to attend this training to fulfill this requirement.

Sludge Disposal: The Waste Water Treatment Plant has accumulated dried and treated sludge over the past few years. Due to the fact that there are no area farmers interested in taking the sludge and because of a change in the regulations in sludge disposal by the EPA, the sludge needs hauled to a landfill. A total of 550.43 tons of sludge was hauled to Cherokee Landfill in Bellefontaine at a cost of disposal of \$29,875.01. T. Herkenhoff and C. Oldiges motioned to approve this expenditure and authorize a purchase order. Motion passed on five aye votes.

Crushing of Concrete: Fryman and Kuck have worked 75.5 hours crushing the recycled concrete at the compost facility. T. Her and N. Cl motioned to approve an invoice from Fryman and Kuck of \$28,702.50. Motion passed on five aye votes.

ADMINISTRATOR REPORT:

- Employees will begin removing Christmas decorations once the snow starts to melt. It has been suggested that the Village leave the lights in the trees on for a while.
- Auditors from the Auditor of State's office have begun the annual audit of the village's financial records. Auditors have been working on this review over the last two weeks. It is expected that we will have a report on the audit by the end of June.
- Garamnn and Miller have set January 30th as the day bids will be due for the improvement project to the north side of Centennial Park. It is their goal to have something for council to review by the first meeting in February.

Invoices: T. Herkenhoff and S. Kitzmiller motioned to approve the invoices totaling \$933,338.61. Motion passed on five aye votes.

COMMENTS & CORRESPONDENCE:

T. Herkenhoff and S. Kitzmiller motioned to enter into executive session at 7:15 p.m. to discuss personnel complaints with no action anticipated. Motion passed on five aye votes. T. Herkenhoff and N. Clune motioned to return to regular session at 7:41 p.m. Motion passed on five aye votes.

T. Herkenhoff and S. Kitzmiller motioned to adjourn at 7:42 p.m. Motion passed on five aye votes.

Dennis Kitzmiller, Mayor

John Stechschulte, Clerk

Recorded & typed by John Stechschulte